

SECURITY DEPOSIT — ITEMIZED STATEMENT

Disposition of Security Deposit

Date: _____ Tenancy dates (from / to): _____

Former tenant(s): _____

Rental property address: _____

Tenant forwarding address: _____

Original security deposit: \$ _____ Interest (if required): \$ _____

Itemized Deductions

| Description of deduction | Amount |
|--------------------------|-----------|
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| Total deductions | \$ |

Amount refunded to tenant: \$ _____

Balance due from tenant (if deductions exceed deposit): \$ _____

Note: Most states require this itemized statement and any refund to be delivered within a set number of days after move-out (often 14–30). Some states require copies of receipts for repairs. Confirm your state’s deadline and rules before sending.

Landlord / agent signature Date

Not legal advice.
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